

# Residential Application Form

For your application to be processed you must answer all questions  
(Including the reverse side)

Waterdale  
ESTATE AGENTS | EST. 2000

## A. AGENT DETAILS

Waterdale Estate Agents

Email: info@waterdale.com.au

## B. PROPERTY DETAILS

1. What is the address of the property you would like to rent?

Postcode	

1a. Type of premise (Unit, House/T/house) 1b. Furnished/Unfurnished

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1c. No. of bedrooms 1d. Car Space/Garage 1e. Car Space/Garage No.

		Yes/No (Y/N)	
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2. Lease commencement date?

	Day		Month		Year
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3. Lease term?

	Years		Months
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4. How many tenants will occupy the property?

	Adults		Children		Ages of Children
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## C. PERSONAL DETAILS

5. Please give us your details

Mr ☐ Ms ☐ Miss ☐ Mrs ☐ Other ☐

Surname Given Name/s

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Date of Birth

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Driver's licence number

--

Driver's licence expiry date

--

Driver's licence state

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Passport no.

--

Passport country

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Pension no. (if applicable)

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Pension type (if applicable)

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6. Please provide your contact details

Home phone no.

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Mobile phone no.

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Work phone no.

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Fax no.

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Email address

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7. What is your current address?

Postcode	

**N.B. Both Sides of this  
application must be completed**

## D. UTILITY CONNECTIONS

myconnect®  
a really smart move

**MyConnect will call you to arrange FREE  
connection of your required utilities**



**Yes, Please Contact Me**



**Interpreter service  
(tick if required)**

Unless I have opted out of this section, I/we:

Consent to the disclosure of information on this form to myconnect ABN 65 627 003 605 for the purpose of arranging the connection of nominated utility services; consent to myconnect disclosing personal information to utility service providers for the stated purpose and obtaining confirmation of connection; consent to myconnect disclosing confirmation details (including NMI, MIRN, utility provider) to the Real Estate Agent, its employees and myconnect may receive a fee/incentive from a utility provider in relation to the connection of utility services; acknowledge that whilst myconnect is a free service, a standard connection fee and/or deposit may be required by various utility providers; acknowledge that, to the extent permitted by law, the Real Estate Agent, its employees and myconnect shall not be liable for any loss or damage (including consequential loss and loss of profits) to me/us or any other person or any property as a result of the provision of services or any act or omission by the utility provider or for any loss caused by or in connection with any delay in connection or provision of, or failure to connect or provide the nominated utilities. I acknowledge that myconnect record all calls for coaching, quality and compliance purposes.



**OR Tick here to opt out**



1300 854 478



enquiry@myconnect.com.au



myconnect.com.au

## E. PRIVACY POLICY

The personal information the prospective tenant provides in this application or collected from other sources is necessary for the Agent to verify the Applicant's identity, to process and evaluate the Application and to manage the tenancy. Personal information collected about the Applicant in this Application and during the course of the tenancy if the Application is successful may be disclosed for the purpose for which it was collected to other parties including to the Landlord, referees, other agents and third party operators of tenancy reference databases. Information already held on tenancy databases may also be disclosed to the Agent and/or Landlord. If the Applicant enters into a Residential Tenancy Agreement, and if the Applicant fails to comply with their obligations under that agreement, that fact and other relevant personal information collected about the Applicant during the course of the tenancy may also be disclosed to the Landlord, third party operators of tenancy reference databases and/or other agents.

If the Applicant would like to access the personal information the Agent holds, they can do so by contacting the Agent at the address and contact numbers contained in this application. The Applicant can also correct this information if it is inaccurate, incomplete or out-of-date.

If the information is not provided, the Agent may not be able to process the application and manage the tenancy.

### NOTICE TO PROSPECTIVE TENANTS

The availability of telephone lines; internet services; analogue, digital or cable television (and the adequacy of such services); are the sole responsibility of the tenant(s) and tenants should make their own enquiries as to the availability and adequacy of such services before accepting the tenancy of the property. The landlord does not warrant that any telephone plugs, antenna sockets or other such service points located in the property are serviceable, or will otherwise meet the requirements of the tenant, and tenants must rely upon their own enquiries.

Applicant's Signature

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Date

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Real Estate Agent's Signature

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Date

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**F. APPLICANT HISTORY****9. How long have you lived at your current address?** Years  Months**10. Why are you leaving this address?****11. Landlord/Agent details of this property (if applicable)**

Name of landlord or agent

Landlord/agent's phone no.

Weekly Rent Paid

\$

**12. What was your previous residential address?**

Postcode

**13. How long did you live at this address?** Years  Months**14. Landlord/Agent details of this property (if applicable)**

Name of landlord or agent

Landlord/agent's phone no.

Weekly Rent Paid

\$

Was bond refunded in full?

If not why not?

**Please answer the following questions:**

Yes No

Have you ever been evicted by any landlord or agent?

☐☐

Have you ever been refused another property?

☐☐

Are you in debit to another landlord or agent?

☐☐

Is there any reason that would affect your rent payment?

☐☐**G. EMPLOYMENT HISTORY****15. Please provide your employment details**

What is your occupation?

Employer's name (inc. accountant if self employed or institution if student)

Employer's address

Postcode

Contact name

Phone no.

Length of employment

 Years  Months

Net Income

\$

**16. Please provide your previous employment details**

Occupation?

Employer's name

Length of employment

 Years  Months

Net Income

\$

**H. CONTACTS / REFERENCES****17. Please provide a contact in case of emergency**

Surname

Given name/s

Relationship to you

Phone no.

**18. Please provide 2 personal references (not related to you)**

1. Surname

Given name/s

Relationship to you

Phone no.

2. Surname

Given name/s

Relationship to you

Phone no.

**I. OTHER INFORMATION****19. Car Registration****20. Please provide details of any pets**

Breed/type

Council registration / number

1.

2.

**J. PAYMENT DETAILS****Property Rental**

\$

per week Or

\$

per month

First payment of rent in advance

\$

Rental Bond (4 weeks rent):

\$

Sub Total

\$

Less: deduct deposit (see below)

\$

**Amount payable on signing tenancy agreement  
(bank cheque or money order only)**

\$

**K. HOLDING FEE**

HOLDING FEE

Reservation Period

Days

The Landlords Agent undertakes:

- a) The premises will not be let during the Reservation Period, pending the agreement of a residential tenancy agreement:
- b) The whole fee will be refunded if the Landlord does not carry out (during the Reservation Period) repairs or other work on which it is a condition to enter into a residential tenancy agreement:
- d) If the applicant decides not to enter into a residential tenancy agreement, the Landlord will retain the entire holding fee
- e) If a residential tenancy agreement is entered into, the holding fee is to be contributed towards rent for the premises.

Signature of Landlords Agent

Date